PURCHASE REQUEST

OFFICE OF THE SOLICITOR GENERAL

(Agency)

Department: **OSG EMPLOYEES** | PR No. 025-07-104 Date: July 7, 2025

Section: | SAI No. Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		PROCUREMENT OF HEALTH MAINTENANCE ORGANIZATION (HMO) AND EXECUTIVE CHECKUP FOR THE OFFICE OF THE SOLICITOR GENERAL 2025 The Project aims to contract with an HMO that can offer the best premium rates and best quality of service to the OSG employees, with the consideration of catering to major hospitals and medical networks.			
	Lot	Lot 1: Health Maintenance Organization for OSG Employees and Officials	1	Php 26,272,000.00	Php 26,272,000.00
	Lot	Lot 2: Executive Check Up	1	2,376,000.00 *VAT INCLUSIVE*	2,376,000.00
		Please see attached Terms of Reference (TOR): *1. Project Details / Background* *2. Terms of Agreement* *a. Qualifications* *b. Delivery Terms* *c. Where Services are to be Performed* *d. Provision for Executive Check Up (separate from APE) to 36 executive employees* *e. Application of HMO after exhaustion PhilHealth Benefits* *f. Services to be Performed - i. for HMO; ii. for Executive Checkup* *g. Nature of Relationship* *h. Warranties of HMO* *i. Confidentiality* *j. Termination* *k. Liquidated Damages for Delay* *l. Schedule of Payments* *m. Contract Duration* *n. Technical Specifications* *1. Health Maintenance Organization* *i. Membership Eligibility for Principals* *ii. Age Eligibility for Principals* *iii. Membership Eligibility for Dependents* *iv. Number of Dependents* *v. Responsibility for Dependent's Coverage* *vi. Maximum Benefit Limit / Maximum Coverage Benefit for Principal Members* *vii. Membership Plan/ Package* *viii. Upgrade of Membership Plan/Package* *ix. PhilHealth Coverage* *x. Provider Access* *xi. Pre-Existing Conditions* *xii. In-Patient Care* *xiii. Out-Patient Care* *xiv. Out-Patient Care: Therapeutic Procedures* *xv. Out-Patient Care: Common Laboratory Procedures* *xvi. Outpatient Care: Special Diagnostic Procedures* *xvii. Outpatient Care: Other Special Procedures* *xviii. Annual Physical Examination (Basic)* *xix. Emergency Care* *xx. Preventive Care* *xxi. Financial Assistance* *xxii. Dental Benefits* *xxiii. Other Special Benefits* *xxv. Membership Card* *xxvi. Orientation* *xxvii. General Exclusions*			

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
		2. Executive Checkup *i. Eligibility* *ii. Age Eligibility for Principals* *iii. Package Type* *iv. Upgrade of Package* *v. Package Inclusions* *vi. Provider Access* *Attached: Memorandum and Approved Terms of Reference (TOR) from ASG Ellaine Rose A. Sanchez-Corro, TWG Chairperson and Members of Technical Working Group for the Procurement of Health Maintenance Organization (HMO)*			
Amount In Words:		**TWENTY EIGHT MILLION SIX HUNDRED FORTY EIGHT THOUSAND PESOS ONLY**			**Php 28,648,000.00**
Purpose:		**For use of OSG Officials and Employees**			

Prepared By:	Recommending Approval:	Approved by:
SSS EDELYN C. JUNIA	**SSS EDUARDO U. POQUIZ, JR.**	**DARLENE MARIE B. BERBERABE**
Member, TWG Procurement of HMO	Vice-Chairperson, TWG Procurement of HMO	Solicitor General

FUNDS AVAILABLE:

MARIA ADELUEZA O. DACANAY
Officer-in-Charge
Financial Management Service